

**CRESTWOOD VILLAS OF SARASOTA MULTI-CONDOMINIUM ASSOCIATION, INC.  
CLUBHOUSE RESERVATION REQUEST**

**CLUBHOUSE RULES, USE POLICY & RATES**

DATE OF APPLICATION: \_\_\_\_\_

UNIT OWNER NAME: \_\_\_\_\_

UNIT OWNER ADDRESS: \_\_\_\_\_

UNIT OWNER TELEPHONE NO. \_\_\_\_\_

TYPE OF FUNCTION: \_\_\_\_\_

DAY & DATE OF FUNCTION: \_\_\_\_\_

HOURS OF REQUESTED USE: START: \_\_\_\_\_

END: \_\_\_\_\_

EXPECTED NUMBER OF GUESTS: \_\_\_\_\_

COMMENTS: I UNDERSTAND AND AGREE TO COMPLY WITH THE RULES AND PROCEDURES FOR USE OF THE CLUBHOUSE, AS WELL AS ANY OTHER RULES, REGULATIONS AND RESTRICTIONS OF CRESTWOOD VILLAS OF SARASOTA MULTI-CONDOMINIUM ASSOCIATION, INC. THAT MAY BE APPLICABLE.

THE UNIT OWNER ACKNOWLEDGES THAT HE/SHE IS SOLELY RESPONSIBLE FOR ANY INJURY SUFFERED OR DAMAGE INCURRED BY ANY GUEST OR PERSON ATTENDING THE UNIT OWNER'S FUNCTION.

BY SIGNING THIS RESERVATION REQUEST, I ALSO AGREE TO HOLD HARMLESS CRESTWOOD VILLAS OF SARASOTA MULTI-CONDOMINIUM ASSOCIATION, INC. FROM ANY AND ALL LIABILITY FROM ANY INJURIES SUFFERED BY THE UNDERSIGNED TO HIS/HER PERSON, GUESTS, OR PROPERTY OR ANY OTIIER LIABILITY ASSOCIATED WITH RESERVING AND USING THE CLUBHOUSE. THE UNDERSIGNED SHALL INDEMNIFY CRESTWOOD VILLAS OF SARASOTA MULTI-CONDOMINIUM ASSOCIATION, INC. FOR ANY EXPENSES RELATED TO THE ENFORCEMENT OF THIS AGREEMENT IN CONNECTION WITH ANY LEGAL PROCEEDINGS WHATSOEVER.

A final inspection of cleanup and the facilities will be made by the Clubhouse Manager(s) or committee. Any cost incurred to clean or make damage repairs will be invoiced to the unit owner. Notice to owner must be made within 72 hrs. of the use date.

Please return all 3 pages. Page 1 signed and 2-3 initialed. We will counter sign and send a copy back to you for your records.

DATE: \_\_\_/\_\_\_/202\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Member Approval SIGNATURE: \_\_\_\_\_

CHECK NUMBER: \_\_\_\_\_ FOR: \$ \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_\_\_

# CRESTWOOD VILLAS OF SARASOTA MULTI-CONDOMINIUM ASSOCIATION, INC. CLUBHOUSE RESERVATION REQUEST

## CLUBHOUSE RULES, USE POLICY & RATES

All requests for private functions shall be submitted to the clubhouse Manager and approved by the Board.

A copy of the calendar of Clubhouse events, including dates and times reserved for private functions will be maintained and posted in the exterior and interior Clubhouse bulletin board.

The pool, tennis court, and pool / park area are NOT included with reservation for private use of the clubhouse.

Profit-making activities shall be held in the Clubhouse ONLY for the benefit of the Association and with the expressed approval of the Board of Directors.

Donations shall be in the form of checks, made out to the Crestwood Villas Multi- Condominium Association (CWVMCA). The Treasurer will forward all checks to the Property Manager or deposit the cash in a private account and give a check in that amount to the Property Manager.

To offset increased maintenance and operating expenses incurred by the use of the Club house for social affairs, the following rates apply:

- **Clubhouse Exclusive Use Rates [Six Month BOD Approved 6/18/24]**
  - Hosted by a unit owner(s) with mostly owners from community – no fee
  - Hosted by unit owner(s) with mostly or all guests from outside community - \$60
  - Hosted by CWV or Section for scheduled social function – no fee
  - Hosted by owner “For Profit” or “Political” must be approved by BOD – TBD fee
  - Official meeting(s) of “Original Crestwood” – no fee
- Payments shall be in the form of a check, payable to Crestwood Villas Multi- Condominium Association (CWVMCA). The Clubhouse Manager will forward all checks to the Property Manager.
- A final inspection of the facility will be made by the Clubhouse Manager and any cost incurred by the Association for cleanup or repair will be invoiced to the host within 72 hours.
- There is no official finish time for events in the Clubhouse, but the building is located near several villas so we ask that you be considerate in terms of volume and activity level after 10:00pm.
- The unit owner reserving the Clubhouse is responsible for maintaining the decorum of individuals in attendance.
- **A Fine of \$50 for any Violation**

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**Clubhouse Rules & Procedures (continued)**

**RULES GOVERNING USE AND PROCEDURES**

1. Children 14 years & younger are not permitted in the clubhouse or pool unless accompanied by an adult.
2. Smoking is not allowed inside any room(s) of the Clubhouse.
3. Persons in wet bathing suites are not permitted in the clubhouse main room
4. Furniture is not to be removed from the clubhouse without the express permission of the Clubhouse Manager.
5. All lights and fans must be turned off when leaving the clubhouse.
6. Unit owner(s) who reserve the facility are responsible for the decorum of individuals, cleaning the interior of the clubhouse and the area around the exterior of the clubhouse, including the parking lot, before leaving at the end of the function
7. Turn Back AC to 80°F

**Clean up means:**

- (a) All trash bagged and removed from the facilities within 24hrs.
- (b) Floors swept, cleaned and the carpets vacuumed.
- (c) Furniture cleaned and if moved returned to its original location.
- (d) Sink & refrigerator cleaned. All excess food removed from facilities
- (e) All state and local laws relating to alcoholic beverages and tobacco shall be obeyed.
- (f) Solicitation and/or advertisements may not be displayed on the bulletin board without the prior approval of the Clubhouse Manager.
- (g) If grill used - must be cleaned
- (h) Dishwasher emptied of cleaned dishes
- (i) Restroom toilets flushed & sinks cleaned
- (j) Cleaning products are under the sink

Clubhouse Manager(s): **Karen Simon** [kmsvanna@gmail.com](mailto:kmsvanna@gmail.com) / 859.801.5389  
Notify Manager of any problems